

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**February 7, 2011**

A regular meeting of the Board of Examiners of Psychology was held at the Office of Occupations and Professions in Frankfort, KY on February 7, 2011.

**MEMBERS PRESENT**

Barbara K. Jefferson, Ph.D., Vice-Chair  
Sally Brenzel, Psy.D.  
William G. Elder, Ph.D.  
Danette Morton-Page, M.A.  
Melissa Hall, M.S.  
Owen Nichols, Psy.D.

**OCCUPATIONS & PROFESSIONS STAFF**

Julie Jackson, Board Administrator

**OTHERS PRESENT**

Mark Brengelman, Assistant Attorney General  
Lisa Wilner, Executive Director, KPA

**MEMBERS ABSENT**

Paula Glasford  
Thomas W. Miller, Ph.D., Chair  
Eva Markham, Ed. D.

**CALL TO ORDER**

Dr. Jefferson, Ph.D., Vice-Chair, called the meeting to order at 10:15 a.m.

Newly appointed Board member, Owen Nichols, Psy.D., was sworn in by Carolyn Benedict, notary.

**MINUTES**

The minutes of the January 10, 2010 meeting were called to the attention of the Board. A motion was made by Ms. Danette Morton-Page to approve the minutes as amended. The motion, seconded by Ms. Hall, carried.

**FINANCIAL Report & Legal Fees**

Financial statement for the month ending January 31, 2010 and legal fees for December, 2010 were presented to the Board. Dr. Elder made a motion to accept the financial statement and legal fees. Motion, seconded by Dr. Brenzel, carried.

**DIRECTOR'S REPORT**

Mr. Garr advised that Shannon Tivitt has been appointed as the new Executive Director of the Office of Occupations and Professions. He also discussed an audit questionnaire that will be reviewed with each Board.

**COMPLAINTS SCREENING COMMITTEE**

- Case 00-05 – No action taken.

- Case 03-12 and 06-05 – The Board Supervisor advised of concerns of noncompliance with the Board’s disciplinary action. The Board assigned Dwight Auvenshine to investigate. Melissa Hall will serve as Case Manager.
- Case 09-08 – A hearing date is scheduled for February 15-18, 2011 at the Board office.
- Case 10-09 – This case was previously dismissed by the Board. Upon receipt of additional factual information raising new issues the Complaints Screening Committee made a motion to request a response from the psychologist. The motion, seconded by Dr. Elder, carried.
- Case 10-19 – Ongoing and under investigation.
- Case 10-21 – A motion was made by the Complaints Screening Committee to file a Notice of Administrative Hearing. The motion, seconded by Dr. Elder, carried.
- Case 10-22 – Mr. Brengelman will forward correspondence ordering a mental status examination to be mailed to psychologist. Dr. Markham will serve as Case Manager.
- Case 10-23 –Ongoing.
- Case 10-24 –Mr. Brengelman will forward Notice of Administrative Hearing and Order to Ms. Jackson for mailing.
- Case 10-25-A&B – The Complaints Screening Committee made a motion to issue a Private Admonishment. The motion, seconded by Dr. Elder, carried.
- Case 10-26 – The Complaints Screening Committee made a motion to file a lawsuit. There was no second to the motion. Mr. Brengelman will send a letter to the respondent.
- Case 10-27 – Mr. Brengelman will forward Notice of Administrative Hearing to Ms. Jackson for mailing.
- Case 10-30 – The Complaints Screening Committee made a motion to investigate. The motion, seconded by Dr. Elder, carried. Stan Heck will serve as investigator. Ms. Morton –Page will serve as Case Manager.
- Case 11-01 – The Complaints Screening Committee made a motion to dismiss the case due to request from complainant to recant the complaint. Upon receipt of written confirmation from the complainant, the case will be dismissed. The motion, seconded by Dr. Elder, carried.

The members of the Complaints Screening Committee recused from voting on the above recommendations of the Committee.

### **COMMITTEE REPORTS**

**Supervision Committee** – Ongoing and routine monitoring.

**Continuing Education Committee** – Ongoing and routine monitoring.

**Credentials Review Committee** – Ongoing and routine monitoring.

**Examination Committee** – The next examination will be on March 18, 2011.

**Disciplined Psychologists Reports** – None

### **EXPIRED LICENSURE REPORT**

There were seven expired license for the month of October. Ms. Morton-Page made a motion to send a certified letter to these licensees advising them that their license has expired and that they must cease practice. Motion, seconded by Ms. Hall, carried.

### **OLD BUSINESS**

Michael Murphy letter, 2<sup>nd</sup> request – The letter was reviewed and discussed. Mr. Brengelman will send response to Dr. Jefferson and Dr. Miller for review.

### **NEW BUSINESS**

Use of official board seal on UK website - Mr. Brengelman will discuss with Jim Grawe, Board Attorney and report to the Board at the March meeting.

Email from Breann Erford of Drexler University regarding research involving videoconferencing – Mr. Brengelman will check into this.

### **SCHEDULE NEXT MEETING**

The next Board meeting will be held on March 7, 2011 at the Office of Occupations and Professions in Frankfort, Kentucky.

### **TRAVEL AND PER DIEM**

A motion was made by Dr. Brenzel to approve payment of travel expenses and per diem compensation for eligible members attending today's meeting. The motion, seconded by Ms. Hall, carried. A motion was made by Ms. Hall for Dr. Elder to receive reimbursement for a meeting attended in Cincinnati, OH in December 2010. The motion, seconded by Dr. Jefferson, carried. The Board determined that Ms. Jackson will use the free registration fee for attendance at the ASPPB meeting in Orlando, FL in April.

### **ADJOURNMENT**

A motion made by Dr. Brenzel to adjourn the meeting at 12:05 a.m. The motion, seconded by Dr. Jefferson, carried.

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Thomas W. Miller, Ph.D. ABPP  
Board Chair